

## WHAT'S INCLUDED IN YOUR FIXED MONTHLY ACCOMMODATION FEE, PER PROPERTY



### COSTS INCLUDED\*

1. Property holding deposit
2. Security deposit
3. Letting agents fees
4. Initial rent
5. Monthly rent
6. Utilities: connection and bills
7. Gas; electricity; water supply; waste water; oil;
8. LPG; septic tank emptying
9. Council Tax
10. Broadband (unlimited) & telephone line (calls barred)
11. TV Licence
12. Furniture, fixtures & fittings
13. Linen & towelling pack: bedding, towels & tea towels
14. Grocery pack on arrival (worth £40)
15. Welcome pack
16. Carbon monoxide detector & smoke alarm
17. Gas Safety Certificate
18. Professional clean on move-in
19. Professional clean on move-out
20. Repairs & maintenance management
21. Dilapidations (Ts & Cs apply)
22. 24/7/365 helpline and online reporting
23. MYTAS property set-up and management fees
24. Tenancy Extension Service: no fixed cost increase for 12 months from date of occupation

### SERVICES INCLUDED\*

1. Property search
2. Property pre-vetting
3. Accompanied viewings
4. Property health & safety check
5. Lease negotiations
6. Property validation prior to move-in
7. Accompanied move-in & property familiarisation
8. Inventory & schedule of condition
9. Utility & broadband connection
10. Area guide
11. Tenancy management service
12. HCR maintenance & support services
13. 24/7/365 property emergency helpline
14. Periodic property inspection visits
15. Lease end-date reminder
16. Tenancy renewal service
17. Pre-move-out visit
18. Accompanied move-out
19. Utility close-down
20. Council Tax management
21. Security deposit recovery
22. Furniture removal
23. Dilapidations negotiation & claim
24. Bed-space Management Service for sharer property
25. Tenant personal portal
26. Management information & reporting
27. P11D year-end reporting, by occupant

### OPTIONAL EXTRAS

Housekeeping	Weekly	Fortnightly	Monthly
Laundry	Weekly	Fortnightly	Monthly
Gardening & garden maintenance	Spring / summer: 2 visits per month		Autumn / winter: 1 visit per month
Personal belongings insurance	One annual premium; 12 months worldwide cover; enhanced liability cover.		
TV entertainment package	Subject to duration of stay and available communications infrastructure.		
Competitive landline call packages	We can include a call package with any installed landline, offering a saving of at least 25% over BT UK and International call costs. Call costs paid by the tenant.		

\* Subject to agreement, individual requirements and budgetary constraints. Also subject to Ts & Cs and confirmation of chosen property by the employee occupant through a signed Property Details Form.